

TO: Camden Select Board
FROM: Roberta Smith, Town Manager
RE: Agenda Notes for January 5, 2010
Washington Street Conference Room
DATE: December 31, 2009

1. **Public input on non-agenda items.**
2. **Approval of minutes of December 1, 2009 and December 15, 2009.**
3. **Consideration of citizen request for a proposal for No Idling Policy for Camden, ME.**
Jean Morrison and Tom Hopps have submitted the enclosed proposal for a no idling policy in Camden. For reference I have also included the Town's Anti-Idling Policy dated 8/13/08.

Action required:

4. **Consideration of appointment to the Parks and Recreation Committee.** Please see enclosed committee interest form.

Action required: a motion to appoint Duncan Matlack to the Parks and Recreation Committee.

5. **Consideration of the following applications for renewal victualer licenses:** The Fire Department has completed Life Safety Inspections and approved both applications.
 - a. **Bruce Anderson, d/b/a Norumbega at 63 High Street**
 - b. **Maine Stay, LLC d/b/a Maine Stay Inn at 22 High Street**

Action required: a motion to approve the renewal Victualer's Licenses as requested.

6. **Public Hearings on the following liquor license applications:** Please see the renewal applications for detail. All have been reviewed and approved by the Police Chief.
 - a. **Application of Stuart Smith, d/b/a Lord Camden Inn at 24 Main Street for a Class III Vinous Liquor License.**
 - b. **Application of North Winds, Inc., d/b/a The Waterfront Restaurant at 40 Bay View Street for a Class I Spirituous, Vinous and Malt Liquor License.**
 - c. **Application of Norumbega, LLC at 63 High Street for a Class III Vinous and Class IV Malt Liquor License.**

Action required: a motion to approve the renewal of the licenses as requested in a., b., and c. above.

7. **Discussion of long term strategic goals for the town.** I have compiled the Board's individual thoughts regarding long term goals for further discussion and prioritization. Also enclosed for reference is an excerpt from the Comprehensive Plan that includes action recommendations.

Action required: a discussion to help prioritize long term goals and develop strategies for implementation.

8. Discussion of FY11 Budget Goals and approval of the FY11 COLA for Town employees.

I am currently working with Department Heads on the development of the FY11 Budget proposal. It is always helpful if the Board provides some guidance on their overall goal for this year's budget. To help with your discussion, I have enclosed the calculation for the municipal net tax commitment limitation for next year

It has also been helpful for the Board to approve a COLA at this time so that payroll calculations can be built into the budget proposal.

Action required: a motion to set an overall budget goal and to approve a 7/1/10 COLA of ____%.

9. Committee Reports

10. Manager's Report

- a. **January 14 TIF meeting.** Tentatively, the TIF Workgroup has scheduled an informational stakeholders meeting for January 14th at 7 pm.